

M E M O

TO: WELLINGTON COUNTY LAW ASSOCIATION

FROM: THE HONOURABLE MADAME JUSTICE MOSSIP

LAJ-SUPERIOR COURT OF JUSTICE-GUELPH

It is imperative that all Counsel with hearings now in the Case Lines protocol, download their material for hearings in Case Lines as required.

The Court administration office sends the invitation to the lawyers, not the assistants, to download their materials for the scheduled hearings. The lawyer can forward to their assistants, the invitation to download the material in Case Lines set out in the invitation.

As of July 9th, 2021, there are at least 3 files scheduled for conferences on Monday, July 12th, 2021, that have NOT downloaded their material in Case Lines, therefore the presiding Justice has NO material to read on these files.

Please ensure that as the lawyer on a matter now subject to Case Lines protocol, you open the invitation and open a Case Lines file, and invite your assistant to download materials.

All invitations for upcoming hearings have been sent to lawyers by the Court Administration Staff.

The Honourable Madame Justice Mossip

July 9th, 2021